

**Small Business Office Summary of Cover  
TERRORISM**

## What is a Summary of Cover

This Summary of Cover was written to provide you with the main features of our Terrorism insurance. The purpose of the document is to help you understand how terrorism insurance can protect you and your business without having to read the full policy wording. But please note that this document does not contain the full terms and conditions of your policy. You can find the full terms and conditions of your policy here:

[www.travelers.co.uk/small-business-insurance/terms-conditions.aspx](http://www.travelers.co.uk/small-business-insurance/terms-conditions.aspx).

## Insurer details

The Terrorism insurance is underwritten by Travelers Insurance Company Limited.

## What is covered

- Terrorism insurance is available in England, Wales or Scotland to cover the damage to Buildings and Contents and Business Interruption that might occur due to terrorist activities.
- If you decide to purchase Terrorism cover you must buy it for the same Buildings, Contents or Business Interruption sections you have bought under this policy.
- Terrorism insurance is a separate section as it is excluded in the Buildings, Contents and Business Interruption sections.
- If you operate your business from more than one location in England, Wales or Scotland, you must cover all of them when you buy terrorism cover. You **cannot** select to insure just one location for Terrorism.
- The cover, sum insured and limits will be the same as those in the Buildings, Contents or Business Interruption.
- Terrorism cover is not available if your business is located in Northern Ireland, the Isle of Man for the Channel Islands.

## What isn't covered - significant exclusions or limitations

### We will not cover:

- war.
- the use, misuse, unauthorised access or operation of your computers.

## What we want you to do

- The information you have given us is important, as we use this in setting the terms and premium for your insurance. You must take care when answering any questions and ensure that all information provided is accurate and complete.
- If we establish that you've deliberately or recklessly provided us with false or misleading information we will treat this insurance as if it never existed and decline all claims.
- If we establish that you carelessly provided us with false or misleading information it could adversely affect your insurance and any claim.
- If you, or anyone acting on your behalf, makes a claim knowing it to be false or fraudulent in amount or in any other respect, this insurance will become invalid and we will not pay this claim, or any subsequent claim.
- You must read the conditions set out in the terms and conditions of your policy. If you fail to comply with them, we may not pay your claim.
- You must take reasonable steps to prevent claims and comply with your statutory obligations.
- If you are making a claim, you must follow the requirements set out in the terms and conditions of your policy.

## Policy period

Your insurance policy has a 12-month cover period.

## Cooling-off period, cancellation and instalments

You have 14 days from the date you receive your insurance documentation to notify us if you want to cancel your policy. We will refund any premium you have paid as long as you have not made any claim. You may cancel your policy at any time after the cooling-off period by giving us notice in writing. We will refund any premium paid for the remaining period of insurance as long as you have not made any claim. We can cancel this policy at any time by giving you 30 days' notice in writing. We will refund any premium paid for the remaining period of insurance as long as you have not made any claim.

If you are paying by instalments and your credit agreement has been terminated, we will cancel the policy. Your period of cover will equate to the period for which premium instalments have been paid to us. If you are paying by instalments and you make a claim or tell us of a possible claim, the annual premium remains due in full. We may deduct any outstanding premiums from any claim amounts that may be due to you. If you are paying the premium in full, we may cancel the policy if any premium remains unpaid 14 days after the due date. We will give you 7 days' notice in writing and cover will cease on the date that the premium was due.

## Alterations during the policy year

We will not apply any administration fees.

If you alter your policy during the policy year which results in you having to pay us an additional premium, we will only charge you that additional premium if it exceeds £5.00 (without any IPT).

If you alter your policy during the policy year which results in us returning some premium to you, we will not return any premium to you that is less than £5.00 (without any IPT). If you cancel your policy, you will receive all of the resulting return premium as long as you have not made any claim.

You should tell us if the e-mail address you provided to us has changed.

## Law and language

The Law applicable to this policy is the law of England and Wales or the law of Scotland if your registered address is in Scotland.

The language in this policy and any communication relating to it will be English.

## What to do to make a claim

If you wish to make a claim, please contact us on 0800 587 8388 or at [ukclaim@travelers.com](mailto:ukclaim@travelers.com), or at the following address, quoting your policy number: Travelers Insurance Company Limited, Exchequer Court, 33 St. Mary Axe, London, EC3A 8AG.

Please also refer to our on-line guidance on how to make a claim which can be found at [www.travelers.co.uk/small-business-insurance/make-a-claim/index.aspx](http://www.travelers.co.uk/small-business-insurance/make-a-claim/index.aspx).

For information on how we treat any personal data, please refer to the terms and conditions of your policy and our Cookies and Privacy Policy which can be found at [www.travelers.co.uk/small-business-insurance/cookie-privacy-policy.aspx](http://www.travelers.co.uk/small-business-insurance/cookie-privacy-policy.aspx).

## What to do if you have a complaint

If you have a complaint, please contact us on 0800 587 8357, email us at [ukcomplaints@travelers.com](mailto:ukcomplaints@travelers.com) or write to us at the address below quoting your policy number or claim reference if appropriate:

The Compliance Team, Travelers Insurance Company Limited, Exchequer Court, 33 St. Mary Axe, London, EC3A 8AG.

For all our customers, if your complaint cannot be resolved to your satisfaction and you are an eligible

complainant (a private individual or a small business), you may refer the matter to the Financial Ombudsman Service (FOS) at the following address:

Financial Ombudsman Service, Exchange Tower, London, E14 9SR.

Email: [complaint.info@financial-ombudsman.org.uk](mailto:complaint.info@financial-ombudsman.org.uk)

Website: [www.financial-ombudsman.org.uk](http://www.financial-ombudsman.org.uk)

Please note that your complaint needs to be referred to the FOS within six months of receiving our final response.

## Compensation

If we are unable to meet our liabilities to policyholders, you may be able to claim compensation from the Financial Services Compensation Scheme. More information on the compensation scheme arrangements can be found on the FSCS website, [www.fscs.org.uk](http://www.fscs.org.uk).

## Our regulatory information

Travelers Insurance Company Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

Registered office: Exchequer Court, 33 St. Mary Axe, London, EC3A 8AG. Registered in England 1034343.